

Students complete the request dialogues using the pictures as cues.

Could you tell me where the restroom is?



1

It's 30 floors and 200 metres in height.



2

I'll just check if he's free.



Yes, the 15<sup>th</sup> is fine.



3



4

Meet Your Deadlines!

Yes, but we have so much work!



5

That sounds great. I'll be there.



6

are your success  
er me after a while you want to  
stant too. Keep track of your fi  
nally use a simple excel table  
ators: down side, number of  
section rate and ha  
and improv

I'm sorry. I was in a hurry. And I guess I was careless.



7

**SPENDING**

I think we can cut some sales staff and we can cut the research budget



8

## Making requests: possible answers

1 Could you tell me where the restroom is?

It's down the hall next to the lift.

2 I'd like to know how this building is ?

It's 30 floors and 200 metres in height.

3 Could we schedule a meeting on the 15 th?

Yes, the 15<sup>th</sup> is fine.

4. Would you tell me if the boss is available right now?/ Could I talk to the boss?

I'll just check if he's free.

5. Could you please meet your deadlines?

Yes, but we have so much work !

6. We have a presentation of the 14<sup>th</sup>. Can you make it?

That sounds great. I'll be there.

7. I'd like to know why you made so many mistakes in this report.

I'm sorry. I was in a hurry. And I guess I was careless.

8. We don't have much money left. Can you give me some ideas about where we can make some spending cuts?

I think can cut some sales staff and we can cut the research budget