# Quantifiers for colleagues



1





7\_\_\_\_\_



2



5\_\_\_\_\_



8 \_\_\_\_\_8



3



6 \_\_\_\_\_



9\_\_\_\_\_

#### Choose the best answer.

1. I'm feeling really \_\_\_\_ lately because I have so much work to do and not enough time to do it.

- A. bored
- B. relaxed
- C. stressed

Match the words and expressions to the pictures above.

"contributing ideas" teamwork

"meet deadlines" stressed

colleagues workload "keep up"

"pitch in" "slacking off" struggling



10\_\_\_\_\_

- 2. If we don't \_\_\_\_\_, we'll fall behind schedule and miss the project deadline.
  - A. extend deadlines
  - B. meet deadlines
  - C. ignore deadlines
- 3. My \_\_\_\_ is so heavy that I don't even know where to start.
  - A. workload
  - B. free time
  - C. hobbies
- 4. We're going to finish this company project soon. So I'm going out to lunch with my \_\_\_\_\_ later, would you like to join us?
  - A. competitors
  - B. classmates
  - C. colleagues

- 5. Everyone on the team is \_\_\_\_\_ to the project's success, but some people are contributing more than others.
  - A. working
  - B. heading
  - C. contributing
- 6. Effective \_\_\_\_\_ requires good communication, coordination, and mutual respect.
  - A. solo work
  - B. teamwork
  - C. competition
- 7. Sally is always \_\_\_\_\_, so we have to do her work for her.
  - A. working hard
  - B. planning
  - C. slacking off

- 8. I'm \_\_\_\_ to keep up with the pace of the work, but I'm doing my best.
  - A. relaxing
  - B. excelling
  - C. struggling
- 9. It's hard to \_\_\_\_ with the rest of the team when everyone else is more experienced than me.
  - A. keep on
  - B. keep up
  - C. get up
- 10. We all need to \_\_\_\_ if we want to finish the project on time.
  - A. join
  - B. pitch in
  - C. get together

# Quantifiers for colleagues

Match the words to their meanings.

1. Deadlines	A. To be involved in helping to achieve a goal		
2. Working on	B. To be having difficulty accomplishing		
3. Struggling	something		
4. Stressed	C. Feeling overwhelmed or anxious due to		
5. Contributing	pressure or demands		
6. Slacking off	D. A specified time by which something must be		
7. Pitch in	completed		
	E. To be avoiding or neglecting work or duties		
	F. To offer help or assistance		
	G. To be actively engaged in a task		

# Listen to the audio and complete the conversation.

	going at the off			
	Ethan. 2colleagues			·
	o hear. How many projects a			
	of projects going on right no			
Ethan: Wow, that so	ounds like a lot of work. 6	of your colleag	ues struggling to keep u	ıp?
Abbi: 7of to ther out.	them are having trouble. 8 _	are feeling a bit	stressed, but 9	_ helping each
	o know. Are there any co-wo	orkers, who aren't contri	ibuting as much?	
_	e really slacking off. 11		_	, but they're still
Ethan: Excellent! It	sounds like your team is 12	together.		
	and help each o		m environment.	
	bout workplace activities ( y", " some of", "not many of",			,
many or, a lot of	, some or , not many or ,	, a lew or , none or	•	
Attend meetings Work on group projects Travel for work			Use the latest technology	
Provide feedback Participating in team-building activities.		Conducting research	l	
1. Most of my collea	igues attend meetings each w	reek.		

## First page answers

#### **Pictures**

- 1. workload
- 2. pitch in
- 3. teamwork
- 4. meet deadlines
- 5. struggling
- 6. slacking off
- 7. contributing ideas
- 8. colleagues
- 9. keeping up
- 10. stressed

## Multiple choice answers

- 1. C. stressed
- 2. B. meet deadlines
- 3. A. workload
- 4. C. colleagues
- 5. C. contributing
- 6. B. teamwork
- 7. C. slacking off
- 8. C. struggling
- 9. B. keep up
- 10. B. pitch in

#### Match the words to their meanings.

- 1. D. A specified time by which something must be completed
- 2. G. To be actively engaged in a task
- 3. B. To be having difficulty accomplishing something
- 4. C. Feeling overwhelmed or anxious due to pressure or demands
- 5. F. To offer help or assistance
- 6. E. To be avoiding or neglecting work or duties
- 7. A. To be involved in helping to achieve a goal

### Listen to the audio and complete the conversation.

1. How's everything 2. All of my 3. Deadlines 4. Working on 5. Most of us 6. Are any 7. Not many 8. A few 9. We're all 10. None of them 11. Some 12. Working well 13. All pitch in

Hey Abbi, how's everything going at the office?

It's been busy Ethan. All of my colleagues, have been working hard to meet our deadlines.

That's great to hear. How many projects are you all working on?

We have a lot of projects going on right now. Most of us are working on, two or three projects at a time.

Wow, that sounds like a lot of work. Are any of your colleagues struggling to keep up?

Not many of them are having trouble. A few are feeling a bit stressed, but we're all helping each other out.

That's good to know. Are there any co-workers, who aren't contributing as much?

None of them are really slacking off. Some might be taking on a smaller workload, but they're still contributing.

Excellent! It sounds like your team is working well together.

Yeah, we all pitch in and help each other out. It's a great team environment.

#### Create sentences about workplace activities.

- 1. All of the employees in the office are working hard to complete their tasks.
- 2. Most of the staff in the workplace have been there for many years.
- 3. Many of the workers have been given extra responsibilities this week.
- 4. A lot of the team members are collaborating on a new project.
- 5. Some of the employees are attending a conference this week.
- 6. Not many of the workers are taking a break today.
- 7. A few of the staff members are taking part in a training session.
- 8. None of the workers are allowed to take personal calls during work hours.
- 9. All of the employees are required to follow the company's dress code.
- 10. Most of the staff are expected to be punctual and arrive on time.